

WEDNESDAY, FEBRUARY 12, 2020 7:00 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on December 11, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

This meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

To those present in the gallery today, by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03.00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03.00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03.00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated February 12, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

- OCWA – Annual report and rebate presentation

5. CONSENT AGENDA

- 5.1 Vouchers in the amount of \$662,250.71 (January 16 to February 4, 2020)
[05 01 vouchers](#)
- 5.2 SWM Council Minutes – January 22, 2020
[05 02 Minutes January 20 2020](#)
- 5.3 St. Clair Region Conservation Authority:
 - a. Meeting Highlights – December 12, 2019
[05 03 a 2019 SCRCA December Meeting Highlights](#)
 - b. 2020 Budget
[05 03 b 2020 SCRCA Budget](#)
- 5.4 Middlesex County Economic Development Department:
 - a. Update – 2019 Recap/2020 Intentions
[05 04 a MiddCtyEcDev 2019 Recap - FINAL](#)
 - b. Round Table Meeting Minutes – January 30, 2020
[05 04 b MiddCtyEcDev Meeting Minutes January2020 Local Municipal ED Roundtable](#)
- 5.5 Rural Economic Development (RED) program notification of application intake
[05 05 RED program letter](#)
- 5.6 Community Futures recruitment for board members
[05 06 Municipal Letter CFDC Board Members](#)
- 5.7 Ministry of Municipal Affairs and Housing approval letters to Middlesex County:
 - a. Digital Transformation: Business Process Review funding \$31,200.
[05 07 a Middlesex County MMP MMAH Minister Letter](#)
 - b. Service Delivery Review – Payroll as a Service funding \$63,000.
[05 07 b Middlesex County Project 2 MMP MMAH Minister Letter](#)
- 5.8 Town of Collingwood resolution concerning Conservation Authorities
[05 08 Collingwood Conservation Authorities](#)
- 5.9 Village of Merrickville-Wolford resolution concerning Provincially significant wetlands designation
[05 09 Merrick Wetlands Resolution](#)
- 5.10 Rev. James Greenwood to Southwest Middlesex council
[05 10 JGreenwood Letter to Municipality](#)
- 5.11 2019 Council Remuneration Report
[05 11 Remuneration Report](#)
- 5.12 Aquatics Program – 2020
[05 12 Aquatics Program 2020](#)
- 5.13 Recreation Department Progress Report
[05 13 Recreation Dept Progress Report](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.13 as information, and approve the January 22, 2020 meeting minutes.

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

UNDER THE DRAINAGE ACT

- Mike Devos - Switzer/McLean Switzer Preliminary Drain Report (single requester has opportunity to withdraw request)
[07 219059 Switzer Drain Preliminary Report.pdf](#)

8. STAFF REPORTS

a. Fire

None

b. Administration

1. Wellington Avenue, Appin – Parking

[08 b 01 Wellington Ave Appin Parking](#)

#2020-

Moved by _____

Seconded by _____

Option 1 - Status Quo

THAT the Report on Wellington Avenue, Appin – Parking be received, and

THAT staff be directed to communicate to the Appin Presbyterian Church that roadway parking rules apply, and that Church members are welcome to use the parking lot at the Ekfrid Community Centre as available.

OR

Option 2

THAT Council direct staff to engage Spriet Associates for an amount not to exceed \$25,000 to prepare engineering requirements to allow the Wellington Avenue, Appin, be reconstructed to provide for two parking lanes and two driving lanes, and

THAT Spriet Associates host a public house to gather input into the design considerations, and further

THAT staff report back to council with an estimate of the capital works required.

2. Human Resources Policies – Hours of Work

[08 b 02 HR Policy](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approve updated Human Resources Policies:

- Purpose and Application

- Employment Categories Policy
- Hours of Work Policy

3. Economic Development and Communications Officer position
[o8 b 03 EcDev Comm Position](#)

#2020-

Moved by _____

Seconded by _____

THAT council approve the Economic Development & Communications Officer position.

c. Building
None

d. Finance
None

e. Facilities and Recreation
None

f. Public Works

1. Switzer Drain Preliminary Report
[o8 f 01 Switzer Drain Prelim Report](#)

#2020-

Moved by _____

Seconded by _____

THAT Council accepts the Switzer Drain Preliminary Report as provided by Mike Devos, Spriet Associates; and

THAT Council proceed to a full report under the *Drainage Act* to complete the requested project for the Switzer Drain.

9. NOTICE OF MOTION

- Councillor Mark McGill - Resolution of Support of Bill 156:

Whereas the Provincial Government of Ontario is considering Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*; and

Whereas Bill 156 is intended to protect farms, farm operations, and food safety and security by addressing unwanted trespassing; and

Whereas Ontario farmers are increasingly under threat of unwanted trespassers who are illegally entering property, barns and buildings, and safety of drivers of motor vehicles transporting farm animals which threatens the health and safety of the farm, employees, livestock and crops; and

Whereas additional protection for the agri-food industry to protect the security of the food chain, the farm owners, family and employees is the purpose of the *Security from Trespass and Protecting Food Safety Act, 2019*; and

Whereas unwanted trespassing occurs on all types of farm operations, including grain farmers, which has the potential to impact the safety and security of people and the food chain;

Now Therefore Be It Resolved That the Municipality of Southwest Middlesex supports the intent of Bill 156 and requests that the Province of Ontario expanding Bill 156 to identify and include protections against trespass for grain farm operations; and

That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party of Ontario, John Fraser, Interim Leader of the Liberal Party of Ontario, Mike Schreiner, Leader of the Green Party of Ontario, and Monte McNaughton, MPP, Middlesex-Kent; and

That a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), and Ontario municipalities.

10. CORRESPONDENCE AND PETITIONS

None

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

- Mayor Mayhew – ROMA Conference
[13 Mayor ROMA Conference Summary](#)

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. A proposed or pending acquisition or disposition of land by the municipality or local board;
- b. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- c. A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

Specifically, the matters relate to the following:

- Switzer Drain
- Sale of Municipal Land

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2019/058 - 3rd reading only

[16 01 Pg 2019 zone bylaw](#)

Being a by-law to amend Zoning By-law No. 2011/065 – 278 Elizabeth Street

2. By-law No. 2019/085 - 3rd reading only

[16 02 P5 2019 zone bylaw](#)

Being a by-law to amend Zoning By-law No. 2011/065 – 22427 Pratt Siding Road

3. By-law No. 2020/

[16 03 Drainage Superintendent B Widner](#)

A by-law to provide staff appointment of Drainage Superintendent for the Corporation of the Municipality of Southwest Middlesex pursuant to the *Drainage Act*, R.S.O. 1990

4. By-law No. 2020/

[16 04 ConfirmingBylawFeb12 2020](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 12, 2020)

#2020-

Moved by _____

Seconded by _____

That By-law No. 2019/058 and By-law No. 2019/085 are read a third and final time;
And further That 2020/ to By-law No. 2020/ be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- Wednesday, February 26, 2020 – Planning/Council – 7:00 p.m.
- Wednesday, March 4, 2020 – Council – 7:00 p.m.
- Wednesday, March 28, 2020 – Planning/Council – 7:00 p.m.

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.